



OFFICIAL 2012 ELECTION TIMELINE

MSCF Liberal Arts Vice President
MSCF Technical Vice President
MSCF Secretary

October 2011	Election Committee develops election information and guideline documents.
December 2, 2011	Election guidelines, documents, timelines approved by Board of Directors.
December 5, 2011	Official notice of election and official notice that nominations will open officially on January 20, 2012 are posted to the MSCF website and distributed to each chapter for immediate posting.
January 20, 2012	Official notice that nominations <u>are open</u> is posted to the MSCF website and distributed to each chapter for immediate posting. Nomination forms are posted to the MSCF website and distributed to each chapter.
February 21, 2012	Nominations are closed. Nomination forms must be received by or hand-delivered to the MSCF office on or before this date.
February 28, 2012	Nominations are examined and verified by the Elections Committee.
March 5, 2012	Official candidate list with each candidate's personal information statement is distributed to each chapter for posting and is posted to the MSCF website.
March 6 – 16, 2012	Absentee ballots can be requested between these dates.
March 16, 2012	Ballots with voting instructions and membership rosters mailed to MSCF chapters.
March 28, 2012	Election on all campuses. Absentee ballots must be postmarked by this date. Campus election results sheets are FAXED or SCANNED AND EMAILED to MSCF by 8:00 p.m. Candidates are notified of "UNOFFICIAL" results by phone.
March 29, 2012	All ballots (used), signed voting rosters and campus tally sheets must be postmarked on this date for return to the MSCF office.
April 4, 2012	Election Committee meets to count ballots and prepare the report for Board of Directors' meeting.
April 13, 2012	Election Committee presents voting results to Board of Directors.
April 13, 2012	Board of Directors certifies the election or rules on any allegations of "election irregularities" and initiates correction if needed (run-off election, etc.) or certified the election.
April 13, 2012	Election Committee/Board of Directors notifies chapters of "OFFICIAL" election results.